



**Application Fee: \$20 PER APPLICANT** – ALL fields must be completed for serious consideration

Include any additional documents to support this application: references, most recent payroll stubs, bank statement

Payment Type:      Check              Credit Card: MC      VISA              OTHER: \_\_\_\_\_

Card # \_\_\_\_\_ Exp: \_\_\_\_\_ CCV: \_\_\_\_\_

Signature: \_\_\_\_\_

**Elgen Homes**  
**680 Sgt. Palmateer Way**  
**Wappingers Falls, NY 12590**  
**Phone: 845-297-4843 Ext 3**  
**Fax: 845-297-8332**  
**E-Mail: wendy@elgenhomes.com**

APPLICATION FOR TENANCY

NAME OF COMMUNITY: \_\_\_\_\_  
LOT NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_ PRESENT ADDRESS: \_\_\_\_\_  
Street, City, State and Zip

CO-APPLICANT: \_\_\_\_\_ PRESENT ADDRESS: \_\_\_\_\_  
(If different from above)

PHONE #: \_\_\_\_\_ CELL: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

CO-APPLICANT PHONE#: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Family Composition: (Lease restricts occupancy to tenants listed below with the exception of children born to occupants during tenancy.)

NAME	RELATIONSHIP	DATE OF BIRTH	SOCIAL SECURITY #
1.	SELF		
2.			
3.			
4.			
5.			

Applicant Name & Address of Present Employer: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Position: \_\_\_\_\_ Annual Salary: \_\_\_\_\_ Years There: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Position: \_\_\_\_\_ Annual Salary: \_\_\_\_\_

CO-APPLICANT-Name & Address of Present Employer: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Position: \_\_\_\_\_ Annual Salary: \_\_\_\_\_ Yea

Employer: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Position: \_\_\_\_\_ Annual Salary: \_\_\_\_\_ Y

Other Sources of Income: Describe \_\_\_\_\_ Annual Amount: \_\_\_\_\_

Do you presently? (Please check one)  Rent  Own  Live with Relative or Friend

Monthly Rent / Mortgage: \$ \_\_\_\_\_ Years There \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Name & Address of Present Landlord: \_\_\_\_\_

**Has anyone on this application been convicted of a crime? Yes or No (circle one)**

If yes, attach explanation on a separate sheet.

Name of Nearest Relative Not Living With you: \_\_\_\_\_

\_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_ Telephone #: \_\_\_\_\_ Relationship \_\_\_\_\_

Please tell us how you heard about our community: \_\_\_\_\_

**Any Pets? \_\_\_\_\_ If So, Please Describe: \_\_\_\_\_**

**Initial Here Acknowledging That You Have Read the Lease Regarding the Pet Rules: \_\_\_\_\_**

**Your signature below authorizes us to run background, credit and reference checks in connection with this application. Any misrepresentation of the above may result in rejection of this application.**

**Signed:** \_\_\_\_\_

Applicant

Date: \_\_\_\_\_

**Signed:** \_\_\_\_\_

Co-Applicant

Date: \_\_\_\_\_

#### Fair Housing Rights and Obligations

It is illegal to discriminate in the sale or rental of housing, including against individuals seeking a mortgage or housing assistance, or in other housing-related activities. The Fair Housing Act prohibits this discrimination because of race, color, national origin, religion, sex (including gender identity and sexual orientation), familial status, and disability. A variety of other federal civil rights laws, including Title VI of the Civil Rights Act, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act, prohibit discrimination in housing and community development programs and activities, particularly those that are assisted with HUD funding. These civil rights laws include obligations such as taking reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP) and taking appropriate steps to ensure effective communication with individuals with disabilities through the provision of appropriate auxiliary aids and services. Various federal fair housing and civil rights laws require HUD and its program participants to affirmatively further the purposes of the Fair Housing Act.

HUD's Office of Fair Housing and Equal Opportunity (FHEO) works to eliminate housing discrimination and promote civil rights and economic opportunity through housing. FHEO enforces fair housing laws. One of its roles is to investigate complaints of housing discrimination. If you believe you have been discriminated against in violation of any of these federal fair housing laws, you can [file a complaint](https://www.hud.gov/program_offices/fair_housing_equal_opp/online-complaint) with FHEO. ([https://www.hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/online-complaint](https://www.hud.gov/program_offices/fair_housing_equal_opp/online-complaint))